

burning kiln winery

Employment Opportunity:

BKW Events Crew Member

Part Time/Seasonal Position

Burning Kiln Winery has a very busy schedule of events lined up for the 2023 season including weddings, concerts, fundraisers, bridal showers, corporate functions and more.

You must be flexible with working weekdays, weeknights, weekends and holidays- hours will vary based on the Events Calendar and will be discussed upon hire date.

**This is a separate position from the Burning Kiln Winery Tasting Bar & Retail Associate Job Posting.*

Job responsibilities include, but are not limited to:

- Support the preparation, set up and tear down of all events.
- Coordinate and follow day of itineraries and schedules.
- Communicate and interact with a diverse range of people such as wedding couples, corporate clients, vendors, suppliers, donors, staff members, volunteers, etc.
- Serve alcohol and food, bus and bartend during events.
- Handle routine purchasing transactions.
- Acquire and maintain thorough knowledge of Burning Kiln Winery and our wines.
- Effectively answer questions about wines, winemaking techniques, winery history and general tourist information.
- Perform basic cleaning tasks and maintenance in winery, Vineyard Pavilion and on property. Including, but not limited to dishes, polishing, collecting garbage, cleaning bathrooms, etc.
- Open to working other special events off site.

Qualifications:

- Smart Serve Certification is required.
- Bartending and serving experience is an asset.
- A diploma or degree in a related discipline such as Special Events, Event Management, Recreation and Leisure, Hospitality, Tourism, etc. is preferred but not required.
- Ability to work and problem solve in a very fast paced environment.
- Ability to work under pressure and meet strict deadlines/timeframes.
- Must work a flexible schedule including evenings, weekends and holidays.
- Friendly, positive energy, creativity, team player.

Events start in June, with training to take place in May.

Please email your **cover letter** and **resume** to bobbiejo@burningkilnwinery.ca by 5:00PM on Tuesday February 14th. Successful applications will be contacted for an interview, before the end of March.